

## **PROCEDURES FOR OBTAINING POLICE CLEARANCE CERTIFICATES**

You must obtain a set of fingerprints taken on a standard finger print form at any Police Station in the area of residence.

Cost of Police Clearance Certificate - US\$30.00 (International Money Order)

Make the Money Order payable to: Inspector General of Police

Send documentation in a DHL envelope to:  
The Deputy Commissioner of Police (C.I.D.)  
Office of the Inspector-General  
Independence Avenue  
P.O. Box 50103  
Lusaka, ZAMBIA  
Tel: (260-1) 251827/253764  
Fax: (260-1) 253543/253537

Enclose a pre-paid DHL envelope for them to return the Police Certificate to you.

## **PROCEDURES FOR OBTAINING MILITARY RECORDS**

A certificate of discharge from the Zambian Army or Zambian Air Force, or a Clearance Certificate from the Zambian National Service, is obtainable.

The application should specify the appropriate branch of service, and should be mailed to the following address:

**Zambia National Defense Headquarters**  
**Arakan Barracks**  
**P.O. Box 1931**  
**LUSAKA, ZAMBIA**